

# INTEGRATED TECHNOLOGIES (Pty) Ltd

## PRIVACY STATEMENT

The purpose of this policy is to simply and briefly detail and explain to you, how we obtain, use and store data internally, from you're providing us any such data, either by sending it to us, or by visiting our web site.

### 1.Type of data collected

You may at some stage be required to send us information pertaining to your services subscribed with us.

You may also at some stage visit our web site, and in which case, if your web browser is configured to allow cookies, certain types of information are collated from such cookies to generate the web site daily usage statistics.

### 2.How data is collected

Data sent to us ...

Information sent to us as required for services subscribed to with our company, can be sent to us via email, by post or even verbally.

Data from your visiting our web site ...

All visitors to our web site will note that we do not have a web based 'contact' (Contact Us) page with a form and fields to be filled in and sent to us. Instead we provide our contact details so that you can either call us directly, or email us

However, as with all web sites, web site visitor information is collected by way of 'Cookies'.

Cookies are small and encrypted text files, generated by your web browser. We make the use of cookies on our website too, so as to obtain information about you, your preferences and your device and which information is used to generate web site usage/visitor statistics only

You do have a choice, and there is a simple way that you can either disable or deny/accept cookies within the web browser you are using. However in some case cookies are necessary to provide you with certain features available on a web site and disabling cookies in your browser you may prevent you from using certain features of the web site visited

### 3.How data is used

#### Data sent to us ...

Information sent to us as required for services subscribed to with our company, is used to either maintain contact with you, or to ensure billing for the services subscribed is done correctly and timeously.

#### Data from your visiting our web site ...

Information collated from your visiting our web site provides us a graphical overview of daily visitors to the web site, such as but not limited to the likes of your geographic location, type of browser you use, the pages you viewed and the time spent viewing individual pages, links clicked on etc

### 4.How data is stored

#### Data sent to us ...

Information sent to us as required for services subscribed to with our company, is captured directly into our accounting system to be used for your individual/specific billing for services subscribed to. The accounting system is used by our accounts department only and for this purpose only.

#### Data from your visiting our web site ...

Information collated from your visiting our web site, is collated automatically by way of a web site usage/visitor statistics application called AWstats, which provides us a graphical overview of daily visitors statistics only.

### 5.Confidentiality

We respect your right to privacy with the utmost importance and integrity and for this reason, access to any of your data stored by us is restricted to only those authorized persons within our company, and only for the purposed that data is held by us. We are committed to ensuring the confidentiality of your data, and will do our utmost best to ensure this whilst we have such data saved and in our possession, we will never pass this on to anyone else, nor sell such data to any other persons.